



We are looking for you



Leopard Ecology & Conservation (LEC) was initiated by Monika Schiess-Meier in 2000. The project promotes the long-term survival of leopard and lion populations in Botswana by integrating conservation and community education. LEC works in Khutse Game Reserve and the southern parts of the Central Kalahari Game Reserve. Our research camp lies just outside of Khutse Game Reserve. Other than the rangers, our closest neighbours live in the village of Kaudwane, 5 km away. It is a tented camp run off solar power and has satellite wifi and even though it is fairly isolated, it has all the necessary infrastructure to live comfortably and to enjoy the beautiful landscape and sunsets. For more information, please visit our website: <https://leopard.ch>.

For our field camp in Khutse, we are looking for a highly motivated, English and Setswana speaking, experienced, hands-on and hospitable

Camp Manager (100%)

Duties & Responsibilities

Camp Maintenance

- Overall responsibility for the running of the camp to a high standard of service.
- Facilitate and maintain the daily operations of the camp.
- Camp maintenance and repair such as solar - and water system, tents and fences, general IT system.

Vehicle Maintenance

- Coordinate maintenance of our vehicle fleet.

Camp Logistics

- Logistics and procurement of camp supplies, e.g. food, fuel, equipment.
- Logistic for research visitors.

Camp Administration

- Management of up to six local staff.
- Ensure implementation of regulations, policies and practices.
- Keep updated records and create reports and proposals such as inventory reports.
- Monitoring of admin deadlines, e.g. water bill payments, Park entry fees.

Qualification & Requirements

- A hands-on, technic-advers, pro-active, enthusiastic & hospitable manager with at least 5 years field camp management experience.
- MSc (or higher) degree in any related field
- Fluent in English and Setswana
- Knowledge about vehicle maintenance
- Experience in staff management, training and supervision of dedicated teams.
- Excellent organisational & logistic skills
- General understanding of admin tasks
- Passion and capability of working under remote field conditions in Khutse.

Terms & Benefits

An attractive employment package based on our employment scheme. An initial 3-year contract with option of renewal. Probation period is 6 months. Based in our research Camp in Khutse.

Your Application

Please send your application including a letter of motivation with your salary expectations and 2 references and a CV in PDF format to Phana Kegakilwe, p.kegakilwe@leopardecology.com, before 15th September 2023.